ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
3	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Geneva Johnson	In the "Display" simulation, there is a "Print Preview" function. Will all of the tabs be summed in the print preview, or does each tab need to be printed individually?	The print preview only shows the tab in which the user is currently on and therefore only prints that tab.	8/19/2009	Distributed
111	8/14/2009	FMMI 301 - Portal and SAP Navigation	Other	N/A - General	Pauline Myrick	When an agency asks in training "at Go-Live" what data will I see in the system?	Roles are designed to restrict to specific Agency data or in some cases, a division within an Agency. At Go-Live a user will have access to data for the agency or agencies they service.	8/19/2009	Distributed
118	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	General Ledger / Periodic Processing	Eddie Reso	5. Where will Accounting Period 13 adjustments be made, FFMI or FFIS?	Accounting period 13 adjustments for FY 2009 will be made in FFIS..	8/19/2009	Distributed
120	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Kirt Ulfers	What USDA legacy/feeder systems will be interface vs integrated. What systems would be considered "real time" versus having to be updated into FMMI via "batch" processing? What is happening with the ABCO system for non-employee type transactions?	IAS, GovTrip & WebTA will be near real-time. Here are the systems interfacing into FMMI: Payroll PACS - Batch Interface Payroll CAPS - Batch Interface Payroll ABCO - Batch Interface TRVL - Batch Interface TELE - Batch Interface UTVN - Batch Interface CPAIS - Batch Interface CCR - Batch Interface NEMP - Batch Interface SmartPay2 - Batch Interface GOALS/Treasury - Batch Interface Lockbox - Batch Interface ACRWS - Outbound Batch Interface FSDW - Outbound Batch Interface WebTA - Real-Time Interface IAS - Real-time Interface GovTrip - Near Real-Time Interface Non employee related transactions will be processed in FMMI not ABCO. Employee related transactions will be interfaced from ABCO.	8/19/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
121	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Portal	Cheryl Kaba	Can the Variant name be saved with spaces or does underscore have to be used. please provide valid format/options available for Variant name. Instructor was not sure. Thanks,	Variants should be saved with the agency identifier as the first 2 characters followed by an underscore then followed by a unique name. For example, DA_acctsreceivreport.	8/19/2009	Distributed
127	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Accounts Receivable	Eddie Reso	Will CAN's still be required? Will they possibly be required for agreements between non-deployed and deployed agencies, but not two deployed agencies?	The CAN number will not be used between deployed agencies. It will be used between deployed and non-deployed agencies.	8/19/2009	Distributed
137	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Sharain Brown	Will Microsoft Excel 97 be able to capture all the data elements exported from FMMI versus Microsoft 2007?	Yes, FMMI will export into the 97 and 2003 versions of Excel. Software versions prior to Office 2007 have a limit of 256 columns and 66,000 rows. If an export contains more than 66,000 rows, the query will have to be split by date or fiscal period. A text file and other software options, such as Microsoft Access, could also be used as appropriate to accomodate the amount of data.	8/19/2009	Distributed
153	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Chris Cutitto	If a Branch Creates a variant that the public can access, are the changes to the variant restricted to the creator and/or other branch members?	The creator of a variant should select the "Protect Variant" option to prevent any changes to it. If a variant is left unprotected, it may be altered by any user. There is no option to restrict access by group.	8/19/2009	Distributed
5	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Riverdale, MD UAT class	What does the "Sigma" button do?	The "Sigma" button is used for totaling and subtotaling.	8/18/2009	Distributed
6	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Teresa Ramsey	Since there is no "Open Obligations" report in FMMI, how will the Open Obligations be tracked?	Open Obligation Reports are available in FMMI by process area (MM, FM, and FI).	8/18/2009	Distributed
26	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Gloria Pilkerton	Do standard SAP reports allow for the customization of the color layout? At OCIO color coded spreadsheets are often used to convey detailed information.	No. If you have a requirement to color code your reports, you must export the report to excel and apply color coding as needed.	8/18/2009	Distributed
113	8/17/2009	FMMI 301 - Portal and SAP Navigation	Other	N/A - General	Eddie Reso	Is BW the BRIO replacement in FMMI?	No. BW is the replacement for the FDW. BRIO is a query tool used to access the FDW. The USDA is evaluating query tools.	8/18/2009	Distributed

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115	8/17/2009	FMMI 301 - Portal and SAP Navigation	Other	Accounts Receivable	Eddie Reso	3. Please verify the following statement. All open obligations and receivables will be converted to FMMI, closed items will remain in FFIS.	Yes, open obligations and receivables will be converted to FMMI. Closed items will not be converted.	8/18/2009	Distributed
119	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	Interfaces	Angela Bennett	IAS is still going to work the same? Will purchases still be initiated through IAS not FMMI?	Yes; Purchase Orders are triggered within IAS and sent to FMMI. POs can also be direct entered into FMMI	8/18/2009	Distributed
122	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Accounts Payable / Purchasing	Sylvia Mitchell	In the purchasing Create a Purchase Order, the FP (Fund Period) is listed as 0909. is that June 2009 (Fiscal Year Month) or September 2009 (Calendar month)?	The FP (Fund Period - In FMMI it is budget period) 0909 does not represent both June 2009 (Fiscal Year Month) or September 2009 (Calendar month). It represents the fiscal year 10/01/2008 - 09/30/2009.	8/18/2009	Distributed
124	8/17/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Sharain Brown	PO coming from IAS into FMMI. Will all the detail information be provided? What Level of detail?	Purchase Orders are triggered within IAS and sent to FMMI at a header and detail level.	8/18/2009	Distributed
125	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Accounts Payable / Purchasing	Cheryl Kaba	What is the Maximum number of characters that can be entered in the short text field on the create PO screen. Instructor thinks 20 but wants confirmation.	The maximum number of characters that can be entered in the short text field on the create PO screen is 40.	8/18/2009	Distributed
128	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General		Instruction Question: How Often is the link between CCR and FMMI Updated?	The CCR update interface runs daily.	8/18/2009	Distributed
130	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Accounts Payable / Purchasing	Eddie Reso	Will the IAS Vendor Code master record be linked to FMMI?	There is no link between IAS vendor code master record and FMMI. But when ever a new vendor master record is created in FMMI, that vendor record will be sent to IAS through the FMMI-IAS outbound interface. So the vendor master record will be available to the users in IAS.	8/18/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
131	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General	Eddie Reso	A few questions are coming up in regards to terminology, for example Appropriation=Application of Funds, Budget Object Class Code=Material Group, etc. Howard Cambell had put together something, and maye there is something more recent, but either way, do you have something you could e-mail me? I'm asking because the question of what does Cost Center equate to, and the instructor was not sure. I am sure other terminoligy questions will come up. Thanks. pls send to eddiereso@yahoo.com, since I can print it out from anywhere. Thanks. Eddie	In FMMI 101, we covered several crosswalk of terms. Please see the FMMI website for a full list of FMMI terms. This glossary provides a crosswalk of common FMMI terms to current terminology used by the USDA. http://info.fmmi.usda.gov/Glossary/Glossary_home.html Treasury Symbol = Application of Funds Fund = Fund Budget Organization = Cost Center Program = Functional Area Job Code (Project) = Work Breakdown Structure (WBS)	8/18/2009	Distributed
132	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Accounts Payable / Purchasing	Jerry Lee	When entering a PO, is there a way to hold/park the document without posting it. The instructor stated that using the SAVE option would post the transaction. He wasn't sure if there was a way to save without posting (i.e. park / hold).	The instructor is correct. The "Hold / Park" actions on the PO screens do not result in ledger postings. The "Save" action (performed by the Purchase Order Approver) posts the obligation to the GL. In addition, when entering a purchase order the document can be held/parked. If the document is incomplete, system allows to hold it. If the document is ready for review then it can be parked.	8/18/2009	Distributed
135	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	Interfaces	Cheryl Kaba	According to the instructor, In FMMI a person who inputs an invoice cannot approve it, even if that person has both processor and approval security roles. Given this, will interfaced documents require approval? The instructor thinks they will NOT require approval.	A user could have both a processor role and a approver role. However, they would not be able to approve their own document they processed. For the interfaces, there is no approval required. Since these documents are received from the feeder system, the approval process occurs within the feeder system as necessary.	8/18/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
139	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	N/A - General	Lisa Johnson	When new staff come on after October, will the 300 and 400 classes be web-based or will classes still be offered? We understand completion of training is needed before a user i.d. will be established and access granted. Who will be responsible for assuring training requirements are scheduled and met in order for these employees to gain system access?	Agencies can enter into a reimbursable agreement with CLTB to provide sustainment training after the Deployment 1 training window has ended (November 2009), similar to the FFIS training CLTB provides today.\n\nFor Deployment 1 training (both Pre and Post Go-Live) the FMMI Security team will be sent a list of users who have completed all required training and can grant them system access. After Deployment 1, the Agency's Security Admins will work with Agency Training Leads to ensure new employees have completed required training prior to receiving FMMI system access.	8/18/2009	Distributed
140	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Master Data Maintenance	Steve Etien	Are employees going to be on the Customer or Vendor master tables?	Employees will be on both the vendor and customer masters in FMMI.	8/18/2009	Distributed
143	8/17/2009	FMMI 301 - Portal and SAP Navigation	Ft. Collins, CO	Portal	Steve Ettien	Can users only login to the FMMI Portal using Internet Explorer v7? Can they login using IE v8? Can they login using other web browsers, like Firefox?	The FMMI Portal is designed to be compatible with the USDA standard desktop configuration which includes IE version 7. The FMMI Portal has not been certified for use with IE version 8 or other web browsers.	8/18/2009	Distributed
145	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Cynthia Chetta	Are print preview options available when you print in FMMI?	Print preview options are available for select reports and forms within the FMMI Portal. If you select the print preview function from your IE 7 browser, you will get a screenshot print preview. You may also export the screen results to an excel spreadsheet for formatting and printing.	8/18/2009	Distributed
154	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Eddie Malter	Will a user be able to assign their own printer mapping when printing a report? The hope is we will not have to rely on the IT dept. The hope of OCIO!	Yes, users will be able to map to printers just the same as they do now.	8/18/2009	Distributed

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112	8/17/2009	FMMI 301 - Portal and SAP Navigation	New Orleans, LA	N/A - General	Cheryl Kaba	How quickly can roles be added, changed or removed once requests are submitted?	GRC Access Control is the user provisioning system that is used for adding/changing/removing user's access in FMMI. Once a user submits the request, the request is automatically routed to the different approval stages (sequentially). After the last approval stage, the user will be assigned the requested roles (approved) in FMMI immediately by the system. With this being said, role assignment time directly depends on the time taken by the agency security administrators for approving roles after checking for Segregation of Duties conflicts.	8/17/2009	Distributed
2	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Brian Fong	What is the difference in functionality between the "back" button on the FMMI Portal wrapper and the "back" button in the SAP screen?	The "Back" button on the FMMI Portal takes you back to the process role tab screen. The "Back" button on the SAP screen takes you to the previous screen.	8/13/2009	Distributed
42	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Barbara Nelson and Nancy Thomas	Why was GL Processing selected to be taught during the 1st week of UAT when in the financial accounting process GL is usually the last process covered as items from other areas will all eventual hit the ledger?	The training team put together a curriculum based on the core business process areas – hence why GL was included. We put the classes on the calendar based on the expertise of the Instructors. The curriculum is also split into 2 tracks and Track 1 happens to group GL with Funds Management and other general areas.	8/13/2009	Distributed
43	8/10/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	South Building Class	Can we set up "USDA" to be prepopulated as Company Code ?	From a system standpoint, we can default. We are logging a Low-Medium SIR to pre-default Company Code (USDA), Controlling Area (USDA), FM Area (USDA), and Chart of Accounts (USGL) as there is only one applicable value for those fields.	8/13/2009	Distributed

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65	8/12/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General		Will all Company Code fields default to USDA in Production?	From a system standpoint, we can default. Lori Terry is logging a Low-Medium SIR to pre-default Company Code (USDA), Controlling Area (USDA), FM Area (USDA), and Chart of Accounts (USGL) as there is only one applicable value for those fields. There is already a SIR logged for this issue related to PIDs.	8/13/2009	Distributed
66	8/12/2009	FMMI 301 - Portal and SAP Navigation	Washington DC metro area	N/A - General	Alan Schluter	When running searches in FMMI does leaving the "# of maximum hits" fiels blank yield the same results as inputting the system maximym of 9999 in the field?	Yes, leaving the "# of maximum hits" field blank gives no limit, so the search will run until the system maximum.	8/13/2009	Distributed
162	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	General Ledger / Periodic Processing	Randall Gay	FMMI 401 GL Account line Item display simulation What Does the Redbox Status indicate.	For GL accounts that are "open item managed",(such as account 2110000000) there will be red boxes indicating that the item is in an open status, which means it is waiting to be cleared by executing the payment program in the accounts payable menu.	8/19/2009	Distributed
169	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	N/A - General	Eddie Reso	In FMMI, when IAS is not used for a purchase or agreement, will users be able to enter a Purchase Order to establish an obligation, or will they have to enter a Purchase Requisition in order to record committment accounting first?	Users will be able create a purchase order to estalish an obligation, without entering the Purchase Requisition first.	8/19/2009	Distributed
170	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Funds Management	Cheryl Kaba	Instructor question: What is the Selection "NO End Nodes" under Fund Group simulation 10 of 13.	The selection "NO End Nodes" under the Fund Group simulation step 10 of 13 means no end nodes will be displayed. The selection "All Noeds" will mean all group funds will be displayed. If you have a system-related question, clicked on a field you are unsure the meaning of and hit the F1 key. This will prompt the system to display an information box explaining field definitions and uses.	8/19/2009	Distributed

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193	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Joanne Dixon	What does the FI as in FI invoice stand for?	Financial	8/19/2009	Distributed
195	8/18/2009	FMMI 401 - Display Functions	Washington DC metro area	Funds Management	Fran Hresan	Display Fund Group View only simulation: If the fund group number ends in a "T" what does that means?	The fund group number ending with a "T" signifies a "Trust Fund".	8/19/2009	Distributed
198	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Accounts Payable / Purchasing	Steve Etien	Under purchasing evaluation, you can do a search on vendor. Does the function exist to search by TIN for a vendor?	Yes. System provides to search vendors by various criteria such as vendor name, postal code, city, country, TIN etc.	8/19/2009	Distributed
200	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Accounts Payable / Purchasing	Eddie Reso	Instructor and Class Question: For vendor Master, the partner functions are not understood. What is the relationship between the vendor and the invoicing party.	On the vendor master, when the records are displayed for a Vendor, a second vendor code may be displayed beneath it. This is for then you are sending the payment to a 3rd party vendor. In addition to that, partner function is a way to associate one vendor to another vendor.	8/19/2009	Distributed
212	8/19/2009	FMMI 401 - Display Functions	Washington DC metro area	Accounts Receivable	Zynise Carter	Is Sales Customer Master Data the same as Customer Master Data?	The Sales Customer Master Data and the Customer Master Data are the same except the view of the Sales Customer Master Data is limited, in that it doesn't show certain PII, e.g. Tax ID#	8/19/2009	Distributed
217	8/19/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Lawrence Marley	Where can we see the crosswalk of terminology of the various FMMI terms to what we may know from FFIS. For example: In FMMI what do the following terms equate to in FFIS: Application of Funds, Fund, Funds Center, Funded Program, Functional Area, Commitment Item, Cost Center, etc. Having a neat little crosswalk table would assist in our learning curve. Thanks!	FMMI 101 covered several crosswalk terms. The FMMI Website has a full list of FMMI Terms. Refer to: http://info.fmmi.usda.gov/glossary/glossary_home.htm	8/19/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
224	8/19/2009	FMMI 401 - Display Functions	New Orleans, LA	Training Delivery	Cheryl Kaba	Why are the evaluator and reporter classes being scheduled before the other courses that actually do the update? It was discussed, if these two courses followed then a large portion of the evaluators and reporters would have some experience so their questions would be answered and also you would then have actual users for updates in the evaluator classes that could provide some input.	The schedule is an enterprise-wide schedule. There are some users who need just the reporting and evalutator classes, so these were offered following 301. There are offerings at many sites of 401/402 that are following the transactional 400 L evel courses. Schedules are built to suit the majority of users at a site.	8/19/2009	Distributed
167	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Funds Management	Lisa Johnson & Jerry Lee	Instructor says the WBS creates the Funded Program, but they were told by Jim Temple that it is not a one to one relationship, but it coule be a one funded program to many WBS's. We need clarification between WBS and Funded program and Fund center/cost Center relationships.	WBS to Funded Program is a one-to-one. Cost Center to Funds Center is either many to one or one-to-one.	8/18/2009	Distributed
168	8/18/2009	FMMI 401 - Display Functions	Ft. Collins, CO	Funds Management	Eddie Reso	Instructor/Class question: What is the minimum lenght of the funded program, is it through position 10(project), or 13 (phase/Team/Stage) or other?	10	8/18/2009	Distributed
180	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	Reporting	Michelle Evans/Lawrence Marley	Session 401 module 3 in NO from Michelle Evans (AP Tech) and Lawrence Marley (Cash Rec): General question related to doing research / producing reports across multiple years of data when that data is in both FMMI and FFIS. i.e.; when an agency goes into FMMI in FY10, how would they satisfy a report request for let's say, all payments made to USAir, in FY10, FY09, FY08, and FY07? Will there be tools available to easily satisfy these types of requests?	If the data was part of conversion it will be included in the FMMI report. If in this case USAir is an open contract, then the closed and open line items will be converted to FMMI, providing access to previously paid invoice records. If the data is not converted and access to the legacy system is provided. Most FMMI reports can be downloaded to Excel and combined with other report data from the legacy system within this format.	8/18/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
171	8/18/2009	FMMI 401 - Display Functions	New Orleans, LA	N/A - General	Sylvia Mitchell	In simulation, Display Budget Entry Document, Step 20 of 32, Selection List, Document Status: what does Preposted and Preposted Posted mean? What's the difference?	In the Display Budget Entry Document simulation the "Preposted" status refers to a distribution entry which has been entered but has not been approved. The "Preposted posted" status on a budget entry is synonymous with "posted". This is a reference to a distribution which has been preposted and subsequently approved. If you double click on the appropriate display line item with the "preposted posted" status you will see that the subsequent information displays a **status** of "posted".		Distributed
47	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South BUilding Class	Is the Create Accrual Transaction mapped to the GL Processor Role or the GL Approver Role? It is a GL Processing activity, however in the FMMI Portal, the transaction is mapped to GL Approver.	The Create Accrual Transaction is currently assigned to the GL Approver role.	8/17/2009	Distributed
36	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Gloria Pilkerton	Is the relationship between functional area and wbs elements a 1:1 or 1 to Many relationship? Does the relationship vary between agencies?	For Reimbursable Processing, the FMMI Team is currently discussing whether a WBS Element should derive Fund, Funds Center, and Functional Area. For Reimbursable Processing, if an agency does not have a one to one relationship between WBS and Functional Area, then the agency can do the following: 1) Add additional WBS elements to map to Functional Area; 2) Utilize the derivation rule to derive Fund and Funds Center from WBS; and direct enter Functional Area; or 3) use the AGDEFAULT for Functional Area and capture the activity information in the FA within another Master Data Element. This is still being discussed with OCFO.	8/14/2009	Distributed

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46	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Wendy Bugtai	How is user access to view other agency data being controlled in FMMI. May be cumbersome for users to have to filter through data from other agencies. Example: Can a user in one agency view data from another agency if they are in the same process are and mapped to the same role?	User access is controlled via security, roles and authorization groups associated with Funds and Funds Center master data records. If the Business Area for a User is NA00, then the users assigned to the reporter role for NASS will only be able to see/transact against NASS data. If the Business Area for the user is NA00, but that user also has access to NA10, then the user will be assigned security access to both NA00 and NA10 and will only be able to see/transaction against Funds and Funds Centers which begin with NA00 and NA10.	8/14/2009	Distributed
30	8/11/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Alan Schluter	Currently a mass upload of bills, adjustments, and accruals in FFIS are done via flat files. Will FMMI allow this capability and if so what is the equivalent process?	Not at this time. Leadership is aware of the request for this functionality but it is still under consideration.	8/13/2009	Distributed
31	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Can we set up USDA to be prepopulated as Company Code (at least for USDA eAuth logons) for a default?	From a system standpoint, we can default. We are logging a Low-Medium SIR to pre-default Company Code (USDA), Controlling Area (USDA), FM Area (USDA), and Chart of Accounts (USGL) as there is only one applicable value for those fields. There is already a SIR logged for this issue related to PIDs.	8/13/2009	Distributed
32	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Why GL processing in UAT week 1?	Good question – we put together a curriculum based on the core business process areas – hence why GL was included. We put the classes on the calendar based on the expertise of the Instructors.	8/13/2009	Distributed
33	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Does Blank limit field mean a wide open search?	Yes, leaving a field "blank" leaves the search open.	8/13/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
34	8/11/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	What is the IDOC equivalent in FMMI and where do the rejected IDOCS go? Currently in FFIS rejected IDOCS go to the SUSF table.	Currently there is a temporary role for IDOC processing for training purposes, once it is determined which O&M needs this t-code access, then the FMMI Team will route it through CCB for approval. There will be job aids for processing IDOC for the various interfaces that use IDOC's (i.e. CPAIS, Payroll, TELE, UTVN).	8/13/2009	Distributed
35	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Why are users selecting Reversal Reason Code "05" in the Reverse a GL Account Document transaction? Why is it not defaulted and can we use the other option codes available for selection?	We assigned reason code 05 - Incorrect Posting. There are 5 additional reason codes: 01 Reversal in Cur Per 02 Reversal in Closed Per 03 Actual reversal in current period 04 Actual reversal in closed period 05 Incorrect Postings 06 Accrual/Deferral Postings	8/13/2009	Distributed
37	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Errors derived from feeder systems that can't be corrected from the originating interface (Govtrip or IAS...etc) are currently addressed with "B2" transactions in FFIS. What is the FMMI equivalent process or resolution - GL Adjustments?	The correct way of doing this is to go back to original transaction and reversed it and reenter into the system correctly. If not possible, use adjustment and entry.	8/13/2009	Distributed
38	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Alan Schluter	Is the "Mass Reversal" button active in the Reverse GL Account Document transaction?	If there are many documents to be reversed, you can use the "Mass Reversal" functionality.	8/13/2009	Distributed
39	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	What is the purpose of the Reference Field in the GL Header area?	It can be used for GL line item sorting.	8/13/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
40	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Gloria Pilkerton	Can FMMI WBS Elements accomadate the full 24 characters that existing users are accustomed to working with?	The structure for WBS Elements are: CF.SI.FMMI - Project Definition and Level 1 CF.SI.FMMI.01 - Level 2 CF.SI.FMMI.01.XXXX - Level 3 CF.SI.FMMI.01.XXXX.XXXXX - Level 4 The field length is 24, however the structure includes dot separators. These can not be removed.	8/13/2009	Distributed
44	8/10/2009	FMMI 421 - General Ledger Process	Washington DC metro area	N/A - General	South Bulding Class	Can users run multiple instances or sessions of FMMI at one time? For example have a session with one process area transaction open and another window with a different process area display open to retrieve required information for data entry on the previous window. If so, how many windows or session can run simultaneously?	SAP allows the user to open up six windows simultaneously. If there is a USDA technical restriction, then that will need to be communication to the Deployment 1 Agencies.	8/13/2009	Distributed
45	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	Rhonda Lucas	Will FMMI allow the functionality to do Excel imports into FMMI for handling multiple accruals for Period End Processing?	Not at this time. Leadership is aware of the request for this functionality but it is still under consideration.	8/13/2009	Distributed
48	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	On the Create Accruals transaction, can the "Hold & Park" option be activated?	No. This is Standard SAP with no feature of Hold /Park	8/13/2009	Distributed
41	8/12/2009	FMMI 421 - General Ledger Process	Washington DC metro area	General Ledger / Periodic Processing	South Building Class	Since there is no workflow, are there text/comment fields available for GL Parked Documents that approvers or users can input additional detailed information?	For the GL processor that creates a parked GL document, to add comments, go to: Change Parked document - > Enter the parked document Click on Menu -> Extras > Document Text> Click on <Notes> Enter description or comments.		Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
101	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	In the "Copy financial plan to an operating plan" transaction, the final display screen on the light gray header there is a phrase which says "Add Data" which is highlighted in pink. Does this "Add data" phrase mean that a plan has been copied and data has been entered or does it have a different meaning/purpose?	The "Add Data" phrase means that data is being added to the existing plan, as opposed to changing, overwriting or deleting information from the plan.	8/19/2009	Distributed
104	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Wanda Walker	For the transaction "Copy a plan"- Can a user copy a version 0 plan, to a second version 0 plan so that a user can have two version 0 plans with the same fund, then edit the fund centers for the second plan. The user may have different version 0 plans with the same fund, different fund centers so they want to copy the plan so save time on work and then replace with new fund centers. Is this possible?	Version 0 is the executable version of the Operating Plan for the Department. Version 0 is where budget authority is established and the Agency transacts business.	8/19/2009	Distributed
156	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Policy	Kathy Hammer	Will FMMI be able to track congressional budgeting. (E.g. Will agency be abel to see the budget they submit versus what congress approved)	The budget formulation (submission) is currently not in scope. The Agency will only see the budget established in FMMI.	8/19/2009	Distributed
175	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	Kathy Hammer	Can a user have a FM Processor role and FM Budget Coordinator. (E.g. If the agency has a small staff, they may not have enough personnel)	Yes.	8/19/2009	Distributed
183	8/18/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Reporting	Kathy Hammer	Can you see the cost center in the status of funds report?	Only FM objects are on the Status of Funds report. You can see Funds Center but not Cost Center	8/19/2009	Distributed
71	8/13/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	South Building Class	Will users be able to print the full SAP documents from FMMI across process areas? (not print screens) If yes, how?	No, The vast majority of form-based documents will originate from IAS and be subsequently processed in FMMI. FMMI users will have to use the print screen function to print documents from within FMMI.	8/18/2009	Distributed

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97	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	User suggestion: Do the Document numbers which result from posting correlate with each process area? For example: Funds Management = 55XXXXXXX, Accounts Payable = 49XXXXXXXX, Cost Management = 19XXXXXXXX). If so, can they get a list of each area and document number connection.	Document numbers correlate to the type of documents being posted, not necessarily by process. For example, within accounts payable, FI invoices will be 19xxxxxxxx and LIV invoices will be 51xxxxxxxx. Within purchasing, direct entry POs will be 45xxxxxxxx and IAS POs will be 60xxxxxxxx.	8/18/2009	Distributed
100	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	In the "Copy financial plan to an operating plan" transaction , when selecting the budget types we see budget type categories of "Enter", "Sender", and "Receiver". Does the "Enter" budget type category refer to the Appropriation budget types?	Budget Type Categories are not classified as Enter, Sender, and Receiver. Within FMBB, there is a Process field which contains non-configurable, predefined budget distribution business processes such as Enter, Transfer, Return, and Supplement. The Enter process is used to record an Appropriation.	8/18/2009	Distributed
102	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	South Building Class	When exporting documents to excel, what if the user doesn't have excel 2007 and has a 66,000 line limit which does not allow enough space for the exported plan? (At least one user in class does not have Excel 2007).	A query result containing more than 66,000 lines (Excel 2003 limit) can be split into multiple queries using criteria such as date or fiscal period. Or use of a text file and other software options, such as Microsoft Access, could be used as appropriate to accomodate the amount of data.	8/18/2009	Distributed
106	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management		Slide #61 – Creating Appropriations and Apportionments – make slide updates. Replace "Outside FMMI" to say "OBPA requests USDA funds. Upon Treasury's approval, OBPA issues signed warrant to release funds to USDA " with "Treasury requests USDA funds. Upon OBPA's approval, Treasury issues signed warrant to release funds to USDA" per user recommendation.	Per UAT feedback, updates will be made to the table in PowerPoint slide #61, in the first bullet point, second sentence. Sentence number two will read, "Upon approval, Treasury issues a signed warrant to release funds to USDA". This update will be communicated to the trainers and will be incorporated into future training materials.	8/18/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
67	8/13/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	Can a user have both the Funds Management Approver role and the Funds Management Budget Approver role?	It is possible that a user may be assigned to the Funds Management Approver role and the Funds Management Budget Approver role.	8/17/2009	Distributed
96	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	On the budgeting workbench screen, can users close the "Documents of FM Area USDA Pane" on the left (the light blue portion of the screen on which the "posted", "preposted", "Undone", "Held" folders exist) so as to make the whole screen much more visible?	It is possible that users may minimize the light blue panel on the lefthand side of the screen. The user simply clicks on the white dividing line between the two parts of the screen and drags the divider to the left hand side of the screen. This results in an extended view of the main screen.	8/17/2009	Distributed
99	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	N/A - General	South Building Class	Some users were told they would be able to import their financial plan from excel into FMMI. Although this feature is not currently available, is it an option for the future, and if so what is the ETA?	It is not available at this time. Future availability and who will have access will be determined at a later date after Go-Live.	8/17/2009	Distributed
105	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	Powerpoint Slide #55 Clarify with trainers that the transfer-in document type is the same for internal and external USDA agency transfers (TICA). Likewise, clarify the transfer out document type is the same for transfers out internal and external to FMMI. The slide wording may be confusing.	Clarification of the table displaying "Document Type" for internal and external USDA transfers will be communicated to the training team. Wording adjustments will be incorporated into the future training materials for printing.	8/17/2009	Distributed
107	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management		Slide #61 "Allotment Distribution begin" Replace "Funds management budget coordinator" with "Funds Management Processor"	Clarification of the role responsibility will be communicated to the training team and wording adjustments will be incorporated into the printing of future training materials.	8/17/2009	Distributed
108	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management		The Simulation "Enter Allotment" stops at step 41, at this point the transaction is not complete – needs to be extended. Republished in uPerform.	The simulation, "Enter Allotment" has been updated. The new simulation has been published to the training website.	8/17/2009	Distributed
109	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	What Funds Management 400 level class must the FM Administrator role take?	The Funds Management Administrator should enroll in the FMMI 411 Funds Management Master Data Maintenance course.	8/17/2009	Distributed

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110	8/14/2009	FMMI 431 - Funds Management Process	Washington DC metro area	Funds Management	South Building Class	There is concern over the Budget Type number and GL account numbers. Users feel uncertain about the relationship as there are seperate fields but they are similar 4XXX type numbers so they don't see the difference between the two concepts.	Budget type will be the GL account numbers. Job aids are being developed to cover this topic in more detail.	8/17/2009	Distributed
21	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	What is the numbering convention for purchase orders? Can we get Job Aids for the numbering conventions for different document types?	For direct entered purchase orders, the number range is 4500000000 to 4599999999 For IAS interfaced purchase orders, the number range is 6000000000 to 6099999999. Online Help Procedures will include the steps as well as key values for executing transactions.	8/19/2009	Distributed
146	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Wert	What information from an INTR sales order is needed by accounts payable? Do they need a sales order number?	To create an INTR sales order (between two FMMI USDA agencies) you must have a PO number and the WBS element that was used to create the PO. By using the same WBS that was used on the PO, you are connecting the two agreements in FMMI. No additional information from the sales order is required for the PO.	8/19/2009	Distributed

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144	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Gloria Pilkerton	Will there be "Cross walk" available between FFIS to FMMI terms?	In FMMI 101, we covered several crosswalk of terms. Please see the FMMI website for a full list of FMMI terms. This glossary provides a crosswalk of common FMMI terms to current terminology used by the USDA. http://info.fmmi.usda.gov/Glossary/Glossary_home.html Treasury Symbol = Application of Funds Fund = Fund Budget Organization = Cost Center Program = Functional Area Job Code (Project) = Work Breakdown Structure (WBS) The team will continue to publish cross-walks which will be posted to the FMMI website once available. Some of the training courses already include a crosswalk of FFIS to FMMI terms.	8/18/2009	Distributed
150	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Alan Schluter	Working Capital Fund Questions: Can a Sales Order be created with an advance for INTR type sales order?	Working Capital Fund will use the RONA sales order type. Advances will no longer be used for Working Capital Fund.	8/18/2009	Distributed
151	8/17/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Rhonda Lucas	Will there be some communication on job aids prior to go live? In specific, job aids related to working capital.	The training materials will be available in Online Help at Go-Live and include paper-based materials, hands-on simulations, and Online Help Procedures/job aids.	8/18/2009	Distributed

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15	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Will Activity Workbooks be available in online help?	No. Activity workbooks are only available during class when the Training Environment is available as they relate to the Course Challenges in 400 Level training. The activity workbooks contain data required to perform the challenge activity transactions and do not contain any concepts or information that is not covered in the participant guides or simulations. However, the Participant Guides will be available in Online Help.	8/13/2009	Distributed
16	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Is a PO number required for an AR Invoice between two agencies?	No, a PO number is not required.	8/13/2009	Distributed
17	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Geneva Johnson	Who is going to be creating WBS elements and linking the Funded Program? Agency or Department level?	The agencies will be responsible for creating and maintaining their own WBS elements.	8/13/2009	Distributed
18	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Geneva Johnson	What does the "AG" in Division and Distribution channel stand for?	Agriculture. This is the only division and distribution channel required for USDA. These are necessary configuration in order to have SAP function properly, but they will not provide functionality for the end user. The AR team is looking into creating a variant that will automatically populate these two fields, so that the Sales Order Processor doesn't have to.	8/13/2009	Distributed
19	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable		What is the maximum number of characters in the description field of a line item in a Sales Order?	36 characters	8/13/2009	Distributed
20	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Can you save an incomplete sales order to finish later (especially if you find out your WBS element/Customer Number/etc. is not valid)?	No, you cannot save an incomplete sales order. There is no park/post functionality for sales orders.	8/13/2009	Distributed

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22	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	What is the impact of the Contract End Date in creating a sales order? Will it prevent billing after the end date?	No, the Contract End Date will not prevent billing. The Contract End Date also does not stop expenditures. When the year end processes run, if the contract extends into the next fiscal year, the contract will add a new line item that requires a new WBS. If the contract end date does not extend to the next fiscal year, then the year-end program will automatically close the sales order.	8/13/2009	Distributed
23	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	Do the sales order contract dates have to be the same as the purchase order dates (in an INTR sales order)?	No, there currently is no check on contract dates in the system.	8/13/2009	Distributed
24	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Riverdale, MD UAT class	Can we increase or decrease the amount of a line item (attached to a WBS) in a sales order once it has been billed?	Yes, you are able to change the amount of a Sales Order line item after it has been billed.	8/13/2009	Distributed
25	8/11/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Where does the Treasury Account Symbol (TAS Betc) go on a RONA sales order?	The TAS will be on the Ship-To P.O. field on the Order Data tab at the line item level of the sales order	8/13/2009	Distributed
63	8/12/2009	FMMI 441 - Sales Order Process	Washington DC metro area	Accounts Receivable	Chris Flores	Regarding the resolution for Question 51, who decides what Fund and Fund Center to manually enter for that Cost Center?	The user will specify the Fund and Budget Period if they are using Cost Center on an AR Invoice. Fund Center should derive from the Cost Center. If there is an issue with having users enter Fund/BP, then the agency should set up WBS elements and tie the WBS to Fund/BP/Functional Area, etc. through FMDERIVE.	8/13/2009	Distributed
53	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	If USDA is owed money after paying a PO, how do we record that the vendor owes us money? Is that through AP or through an AR Invoice?	This would initially be done with a vendor credit memo. It is like a negative invoice. Usually the vendor is contacted and this memo offsets payments made against subsequent invoices. If there are no further purchases, then the credit memo is reversed and a formal bill (AR) is sent to the vendor.	8/19/2009	Distributed

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158	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Dave Brooks	How do you determine what the last WBS element was used on a Sale Order?	Users can use the document flow button on the sales order to view the last billing document created for that sales order. That billing document contains the WBS element(s) that were billed.	8/19/2009	Distributed
166	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Joan Cooper	Will multiple cost center be able to charge to the same WBS element for a project to bill to a customer.	Yes, multiple cost centers can charge to the same WBS element	8/19/2009	Distributed
182	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Alan Schluter	1. For an AR invoice can you also bill for reimbursable fund, in addition to direct funds? 2. Is there a process to approve thousands of AR invocies at one time; or do we have to touch each one?	1. AR invoices can bill using reimbursable funds 2. Transaction FBV0 - Post Parked Documents can allow users to post documents en mass based user defined parameters.	8/19/2009	Distributed
186	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Joan Copper	Is there a place to state the reason for why you reverse an AR invoice?	Yes, use the reason codes on the AR invoice reversal.	8/19/2009	Distributed
205	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Training Delivery	Rhonda Lucas	Are simulations available for folks in the UAT training session during testing after training is completed?	No, training simulations are available while users are in class and for review after go-live.	8/19/2009	Distributed
206	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Joan Copper	Hands on activity- *Create AR Reversal Document* : Is there a comments field for an AR invoice when creating an AR reversal document to enter more specific reasons for creating a reversal? Simulation step __ the menu option only provides 5 reasons for reversal. Is this sufficient for auditors to only have these reasons?	No, there is not a comments field on the reversal transaction.	8/19/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
207	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	N/A - General	Wendy Bugtai	Can a sales order span multiple fiscal years?	Yes, a sales order can span multiple years if authorized. If the contract end date extends into the next fiscal year, the year-end program will roll over the remaining amount of the sales order to a new line item. The user must then ensure that the account assignment information is still applicable for the new fiscal year (i.e. that the fund/BP is valid for the new year)	8/19/2009	Distributed
157	8/18/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Sibyl Miller	Will be able to use the same WBS elements each year? Can FY be added to the WBS element?	Yes - you can use the same WBS each year. FY can be added to a WBS especially for reimbursables that use a single year Fund.	8/18/2009	Distributed
50	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	If the AR Approvers can make changes to the AR Invoices before approving, then why do we have them as Approvers? Is there another "check" or secondary approval?	The AR Approver role needs the ability to change an AR Invoice to correct a GL Account or other piece of information that was incorrectly entered. This role should only be granted to a person with the knowledge and authority required to validate GL account nubmers and other information in the invoice. The AR Approver is the only approval step; there is not secondary approval.	8/14/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
7	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	If the advance for a ROWA Sales Order is received through an interface like Lockbox, will the billing block be removed automatically?	The system is currently configured so that the billing block will not be automatically removed when the down payment is posted. The proposed business process entails two scenarios: 1. If the check for the advance is physically recieved by the agency, then the user should go into the sales order, and remove the billing block. This will automatically create a Down Payment Request when the sales order is saved. The user should reference the Down Payment Request number on the check when they send it to the lockbox. Then, the lockbox will be able to automatically match the advance to the down payment request, and automatically post the down payment. 2. If the advance comes into the lockbox first, then it will be posted to the customers account, but not to any individual sales order. The user will have to identify which sales order the down payment belongs to, remove the billing block (which will automatically create the Down Payment Request, then match the advance against that request.	8/13/2009	Distributed
8	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Will the UAT group have access to the simulations during testing?	No. The UAT team should using the designated materials created specifically for UAT testing.	8/13/2009	Distributed
9	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	When you are creating an expenditure refund, is a WBS element needed or can the AR Invoice be created at the cost center level (without a WBS element)?	Either the WBS or the cost center can be used. If the cost center is used, the funding information must be entered. If the WBS element is used, the funding information is automatically populated.	8/13/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
10	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Where on a Sales Order can you set the Billing Terms? (i.e. Billing Frequency)	Billing frequency would be kept not on the sales order but through variants on the billing request (also known as Resource Related Billing -- tcode DP91) with various frequencies. The agency could define a variant that specified all the sales orders that should be billed monthly, for example, and another that should be billed bi-weekly.	8/13/2009	Distributed
11	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	When you get your Billing Request, how do you bill specific line items only (perform a partial bill)?	If you want to perform a partial bill of a Billing Request, you first save the billing request and then go to "Change the Billing Request". From there you can block individual line items (this process will be an OLHP or Job Aid).	8/13/2009	Distributed
12	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Geneva Johnson	Is there a report to view billing request items that have not been billed?	There is an online view that provides all open transactions against all customers (you can also filter by specific customers or a range of customers) called Customer Line Item Display.	8/13/2009	Distributed
13	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	What exactly happens in a ROWA when the billing block is removed?	The removal of the billing block automatically creates the down payment request. Following the creation of the down payment request, the lockbox needs to post the advance.	8/13/2009	Distributed
14	8/11/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	If the down payment request is generated automatically, how do you find the document number?	When the block is removed and saved, the original sales order and any referencing documents (document flow) can be displayed.	8/13/2009	Distributed
49	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Can any individual with an AR Approver role reverse the AR Invoice, or does it have to be the individual who approved that invoice?	Any individual with the AR Approval role can approve any parked AR document **NOTE: the question is whether any individual with an Approval role can reverse the document, not approve. Answer: Any approver can reverse an AR invoice.	8/13/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
51	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	With an AR Invoice, if you use the Cost Center instead of a WBS, do you still need a Fund and Fund Center manually entered?	The user will specify the Fund and Budget Period if they are using Cost Center on an AR Invoice. Fund Center should derive from the Cost Center. If there is an issue with having users enter Fund/BP, then the agency should set up WBS elements and tie the WBS to Fund/BP/Functional Area, etc. through FMDERIVE.	8/13/2009	Distributed
52	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	When you are creating an AR Invoice for non-revenue items (like refund expenditure), do you still need a reimbursable WBS element?	Either the WBS or the cost center can be used. If the user is entering an AR invoice, that transaction should not reference a reimbursable WBS.	8/13/2009	Distributed
54	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Allison Opicka	What does the Posting Key (PK) mean?	The Posting Key indicates whether the line item is a debit or credit and to which type of account the amount should be posted. For instance, 01 indicates an invoice, 11 indicates a credit memo, 15 indicates an incoming payment. The posting key contains a debit/credit indicator.	8/13/2009	Distributed
56	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	What is the difference between "Save and Park", "Save as Completed", and "Post" in an AR Invoice?	"Save and Park" and "Save as Completed" perform the same function here. "Post" is the only button that will actually post the document.	8/13/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
57	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Lisa Baldus	When creating a Reversal Document, you have to select a Reason for Reversal. Accordingly, why select option 1 (reversal in current period)? Are the other the options active? If so, when should they be used?	Select Reverse in current period to reverse an AR invoice created in this period. Select reverse in closed period to reverse an AR invoice created in a prior, closed, period.\n\nUsers should not select either of the actual reversal documents.\n\nThe reason codes listed currently are standard SAP. They are as follows:\n\n1. Reversal in current period\n2. Reversal in closed period\n3. Actual reversal in current period\n4. Actual reversal in closed period\n\nThere is very little actual difference between 1 and 3, and between 2 and 4, just a slight difference in how the reversal is posted. For USDA's business processes, users should enter either 1 or 2. The AR team is considering removing 3 and 4 from the configuration, since they likely will only be confusing to the end user.	8/13/2009	Distributed
58	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Michelle Garner	Will agencies continue using their own lockboxes?	No, agencies will use the centrally maintained FMMI lockbox through US Bank. The only exception is FSIS, which will continue to use it's own lockbox.	8/13/2009	Distributed
64	8/12/2009	FMMI 442 - Billing and Collection Process	Washington DC metro area	Accounts Receivable	Brian Fong	Regarding Question 57, why shouldn't users select the actual reversal documents options?	This question is addressed in the resolution to question 57.	8/13/2009	Distributed

ID	Open Date	Course	Course Location	Process Area	Student's Name	Question	Response	Closure Date	Status
72	8/13/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	According to Treasury guidelines, the number of days a receivable is outstanding is based on the bill print date, not on the due date, since that's needed for TROR. Is this the case for FMMI? How are AR Invoices, which do not have physical bills printed, handled?	AR invoices will have physical bills printed through a custom form, the Customer Product Invoice. In FMMI, the number of days outstanding is based on the billing date, not the due date.	8/19/2009	Distributed
73	8/13/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	Is debt referred to Treasury for cross-servicing the same way it is referred to Treasury for offset, through the Create Treasury Offset File transaction?	Receivables for offset and for cross-servicing are referred to Treasury in the same way. The user will simply select a different reason code to indicate the type of referral for each receivable.	8/19/2009	Distributed
60	8/12/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	How is CNC debt being handled?	There is a field on the AR invoice for currently not collectable debt. Receivables that are flagged as CNC will be represented accordingly on financial reports	8/13/2009	Distributed
62	8/12/2009	FMMI 443 - Debt Management Process	Washington DC metro area	Accounts Receivable	Glenn Gates	Will information being interfaced into FMMI (i.e. employee debt) be reflected in the FMMI TROR report?	Employee debt will be reflected in the TROR report, since there will be outstanding receivables in the system for that debt. The TROR report will reflect all outstanding AR in the system.	8/13/2009	Distributed
75	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	What error message is received when trying to spend against an expired BFY?	When trying to create a commitment/obligation the user would receive an error message "Offset account not derived for Budgetary Ledger".	8/19/2009	Distributed
78	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	Module 2: Can the PR/PO Approver query and view documents in held status? Charlie indicated within the course that only the person who created the document can view the document in this status. If this is true, will there be a way for the Approver or Evaluator to at least see a list of held documents and the creator?	The process is, the documents will be held by the processor when they are not completed yet and not ready for review. So there may not be a need for the Approver to review the held documents. The Approver will be reviewing and approving only the Parked documents.	8/19/2009	Distributed

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89	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 3, Slide 49: What is the difference between Fast Pay and Prompt Pay (PPA)?	Fast Pay is payment within 15 days of receipt. Prompt Pay is immediate payment without having to wait for delivery of goods. FastPay is not configured to be used in FMMI.	8/19/2009	Distributed
93	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	UAT Class	The PO Approver has the ability to change the PO after posting. Does that PO then go back to a parked stage needing approval from a different Approver?	No. The PO will not go back to the parked stage and does not require further approval.	8/19/2009	Distributed
94	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	Slide 70: Tolerance Limits. Tolerance limit is currently 0 for overages. Frequently, commodity orders are by weight. Weight can shift between when it was originally weighed and when it was received. For example, ARS orders a ton of hay, but it rains and the hay ends up weighing more due to water retention. How can this be addressed if FMMI allows no tolerances? This is an issue that we would like raised beyond training.	Currently the overage tolerance is set to 0. So if the quantity received is more than the quantity ordered, system will not let the receipt be posted. Then users have to modify the purchase order to reflect the quantity to be received and then post the receipt. For the ARS example: If the hay ends up weighing more due to water retention, and if ARS is going to pay for that increased weight, then the PO should be modified. The tolerance depends on the purchase order item Unit of Measure. It can be each or kilogram or ton.	8/19/2009	Distributed
187	8/18/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Interfaces	leisha Jacobs	Is IAS going to have real time accounting validation?	Yes IAS will have near real time account validation.	8/19/2009	Distributed

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210	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Angela Bennett	Is there currently any tolerance allowed for receiving an overage of waht was on the purchase order on a goods receipt?	The tolerance level for FMMI is set to 0 - prohibiting any overages. If the delivery is not within the tolerance level, then the Goods Receipt Processor should inform the agency/staff office of the difference between what is stated on the PO and the actual quantity recieved. It is then up to the agency/staff office to have the items returned or to modify the PO to include the adjusted amount received. Please see slide 70 of the 451 Purchasing Process course.	8/19/2009	Distributed
74	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	What course will cover when spending is stopped? Funds Management?	Availability of Funds Control (AVC) occurs when a notification arrives that all allocated funds have been spent and is discussed in FMMI 431 - Funds Management.	8/18/2009	Distributed

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80	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 2, Create Purchase Requisition Part 1 simulation, Step 10: What are the Account Assignment Category options and when do we use them? Can this be a job aid? Indicated during training that there are only 2 options Cost Center and WBS - however there are other drop-down items displayed. Can the user select any of the other options, if so will they get a system error when trying to process the PR/PO?	The Account assignment category options available in the dropdown list in the standard system are: A Asset B MTS prod./sales ord. C Sales order D Indiv.cust./project E Ind. cust. w. KD-CO F Order G MTS prod./project K Cost center M Ind. cust. w/o KD-CO N Network P Project Q Proj. make-to-order T All new aux.acc.ass. U Unknown X All aux.acct.assgts. Account Assignment Category is a required field in both the PR and PO. This value selected here will determine what cost object is required for this PR/PO. For example If 'K' is selected then the Cost Center will become a required field in the Account Assignment tab. For FMMI the Cost Center or WBS elements are used as cost objects. So 'k" or 'P' will be	8/18/2009	Distributed
88	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	In an open matchcode search for WBS elements, do you see ALL WBS elements, or is this search also limited by security roles?	Yes. The users will see ALL WBS elements in the open matchcode search. This is not limited by security roles.	8/18/2009	Distributed
91	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Slide 57: Text for second sub-bullet states "Line item amount - cannot be reduced below any amount obligated against that line item". Is the "obligated" a typo? Isn't changing the amount obligated a reason why you would change a PO?	The line should say "Line item amount - cannot be reduced below any amount invoiced against that line item".	8/18/2009	Distributed

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76	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Geneva Johnson	If we enter the Sales Order in FMMI and the PO in IAS, how do we link the PO to the cost collector in FMMI?	The Sales Order and the Purchase Order are linked through the WBS element. So a user creating the PO would have to use the same WBS element used in the Sales Order. This response is based on the assumption this question is related to reimbursable agreements.	8/14/2009	Distributed
79	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Geneva Johnson	Module 2, Create Purchase Requisition Part 1 simulation: What is the numbering scheme for line items that exceed two digits (10,20,30, etc)? Does the numbering pattern continue as 100, 110, 120, ect? Applicable to multiple line item PR/PO	Yes. The numbering pattern continue as 100, 110, 120, etc. And this applies to both PR and PO	8/14/2009	Distributed
81	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 2, Create Purchase Requisition Part 1 simulation, step 28: What are the Purchasing Groups? How do we know which one our agency aligns to?	Purchasing Groups are created with the USDA procurement Authority structure. 10 Purchasing groups representing the agencies with the Full Procurement Authority. For Deployment 1: 105 FSIS 108 CSREES, ARS, ERS, NASS 109 All Staff Offices except OIG 110 OIG	8/14/2009	Distributed
82	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing		Module 2, Create Purchase Requisitions Part 1 simulation, step 41: What is the GR Non-Val. check box?	This GR Non-Val. check is used if goods receipts involving this po line are not to be valuated. The valuation of the purchase order line will be done directly at the time of invoice verification. Basically it indicates no accounting entries at the time of goods receipt posting.	8/14/2009	Distributed

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83	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Module 2, Create Purchase Requisitions Part 1 simulation, step 40: If you pull in a PR while creating a PO, can you change the information you pulled in, such as the accounting information?	Yes. The system allows to change the information in the purchase order.	8/14/2009	Distributed
85	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Geneva Johnson	Are there different document types for purchasing documents, or are the document types simply Purchase Orders for POs and so forth?	Yes. There are different document types. For direct entered purchase order the document type is 'NB'. For IAS purchase order that references a purchase requisition the document type is 'IO'. IAS purchase order that does not references a purchase requisition the document type is 'IN'.	8/14/2009	Distributed
86	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Allison Opicka	Is Material Group = Budget Object Class?	Yes. The Budget Object Class's are created as material groups in FMMI.	8/14/2009	Distributed
87	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Joe	Module 2, Create Purchase Requisitions Part 2 simulation, step 33: Currently in Portal, the "Park" button does not appear until after clicking the "Check" button. Is the appearance of the Park button linked to the status of the PR/PO (example - if the status of the document is red upon clicking the check button - will the park button appear. Or will it only appear after the hard error is fixed)?	The Park button will appear after all the required fields are entered into the PR/PO screen. Upon clicking the check button if system shows an error message indicating a missing value in one of the fields then the Park will not be displayed.	8/14/2009	Distributed
90	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Lisa Baldus	Slide 50: For Create PO or Create PR, can you put in a delivery date that has already passed? Example: Current Date is 8/14, but the agency would like to set the delivery date to 8/13. Will the system allow this?	Yes. System gives a warning message to the user indicating the delivery date is in the past. But will allow to save the document.	8/14/2009	Distributed

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92	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	Slide 57, states that the vendor cannot be changed on a PO. However based on business scenario, there could be instances in which the vendor will need to be modified (perhaps because a Vendor went into bankruptcy, or request should go to same vendor but different physical address- constituting to a different vendor number, etc), shouldn't we be able change the vendor based on such business reasons?	Purchase Order is considered a legal document. So the vendor number cannot be changed once the order is created. In cases where the vendor goes to bankruptcy or taken over by some other vendor, the purchase order needs to be canceled and recreated with new vendor or FMMI provides vendor partnering functionality which allows to keep the purchase order for the original vendor but the payments can be redirected to another vendor.	8/14/2009	Distributed
95	8/13/2009	FMMI 451 - Purchasing Process	Washington DC metro area	Accounts Payable / Purchasing	Michelle Garner	In the Return Goods Receipt simulation, the "Reason for Movement" drop down shows an option for "IAS Qty Adjustment". Can we use this option? If the answer is no, why not?	The option for "IAS Qty Adjustment" in the Return Goods Receipt screen was created to use by the IAS transactions. There is no restriction to prevent the users using it for direct entry transaction. Also note the options selected here are for information only or for reporting	8/14/2009	Distributed
220	8/19/2009	FMMI 451 - Purchasing Process	Washington DC metro area	N/A - General	Angela Bennett	Delivery Date Category selection menu has a "D" and "T" type format, however they are the same for "Day Format" is their a difference between the two, the descriptions are the same? Of if they are the same do we need both in the menu?	FMMI uses the "D" format (mm/dd/yyyy) by default. If the user selects the "T" format, the delivery date category defaults back to "D".		Distributed
197	8/18/2009	FMMI 452 - Invoice Processing	Riverdale, MD	Accounts Payable / Purchasing	Brian Fong	Is there a zero tolerance for Interface POs? Slide 29 in Module 2.	Yes. The zero tolerance between purchase order and goods receipt are applied for interface POs too.	8/19/2009	Distributed
201	8/18/2009	FMMI 452 - Invoice Processing	Riverdale, MD	Accounts Payable / Purchasing	Christy Bailey	What is the difference between 0014 and PP14? Under the payment term options there are both choices, when should they use one or another? To the user these seem like the same thing. Pay Immediately Due Net = 0014 Prompt Pay 14 = PP14	0014 is an SAP standard system standard payment term and not configured for use in FMMI. PP14 is the prompt pay term configured for FMMI. If selected in a PO or invoice it indicates the payment is net due in 14 days.	8/19/2009	Distributed

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155	8/18/2009	FMMI 452 - Invoice Processing	Washington DC metro area	Accounts Payable / Purchasing	John Pirchio	FMMI 452 (Invoice processing) Regarding the FMMI vendor table, how do we distinguish an employee whom receives a 1099 from one which a 1099 is not required. If they show up twice, how do you differenciate?	Employee records from the NEMP interface will be created with no 1099 liable flag. If the same employee needs to receive the 1099 then another vendor record will be created and 1099 liable flag will be set. All the employee records from NEMP interface (FFIS vend type: E) will be created in ZEMP account group. Other employees (FFIS vend type: M,N and Q) will be created in ZNFV account group.
							
							NEMP= Name Employee Database
							  NEMP is the master source of all employee records
							  NEMP provides all new records and informational updates to employee records
							
							ZEMP= Z-Employee
							  An account group for the employee vendor master
							
							ZNFV= Z- Non- Federal Vendors
							  A non-federal vendors account group
								8/18/2009	Distributed

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